Digital Photo Workflow

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| Photoshop | Open image in Photoshop Right-click on the image>Open With…>Photoshop  Or  While in Photoshop, File>Open |
| Duplicate Layer | Layer>Duplicate Layer (name it “copy”) |
| Image Size | Image>Image Size 5x7 (tall) or 7x5 (wide)  Print & Edit – 300 Resolution  Crop if needed – make sure you keep the resolution by entering it at the top |
| Initial Sharpening | Unsharp Mask (on Copy Layer) Zoom 100% (actual pixels)  Filters>Sharpen>Unsharp Mask  **Subject** **Amount** **Radius** **Threshold**  Soft Subjects 150 1 10  Portraits 75 2 3  Moderate Sharpening 225 0.5 0  Maximum Sharpening 65 4 3  All-purpose Sharpening 85 1 4  \***DO NOT OVER SHARPEN!!!!**  \*If you need to correct blemishes with heal, patch and clone, do so now on the COPY layer. |
| lEVELS | **lAYER>nEW aDJUSTMENT lAYER>lEVELS**  Zoom – fit on screen  Move black and white ARROWS to adjust histogram  \*If you need to Dodge and Burn, do so now on the COPY layer. |
| Color balance | **LAYER>NEW ADJUSTMENT LAYER>Color balance**  Check all sliders – Midtones, Shadows and Highlights  Click eyeball on layer to preview  \*If you need to add a Vibrance layer, do so now. Do NOT adjust saturation. |
| Noise reduction on the copy layer | zoom in 100% (Actual pixels), filter>Noise>Reduce noise Sharpen Details – 10% Preserve Details – 10%  Adjust Strength and Reduce Color Noise |
| Final sharpening-high pass | Zoom – Fit on Screen, Duplicate COPY Layer (Name it “high Pass”)filters>other>high pass Start at 10, adjust from there – press OK  Change Opacity of High Pass Layer  Change Mode from Normal to Soft Light or Hard Light  Zoom in and lick eyeball to see sharpening and adjust Opacity and layer mode accordingly. |
| flatten image | Layers>Flatten image |
| Save as | file>save as – rename your image \*Make sure NOT to just Save but to SAVE AS – we are flatten the image and you don’t want the correction to be permanent |
| SAVE again | image>image size- Change image to 72 resolutionfile>save as (rename with 72 in the name) |
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